



2023 Student Cancellation with/without Replacement Official Form

CANCELLATION WITH IMMEDIATE REPLACEMENT: If I cancel my participation in the Program by no later than 125 days prior to the Program departure date and I locate a replacement student suitable to the Organizing Teacher, I will be entitled to a refund of all amounts previously paid by me to ITI, less a \$200 processing fee. I understand that I am solely responsible for locating a replacement student but all decisions and approvals regarding the suitability of the proposed replacement shall be made by the Organizing Teacher. The replacement must also complete and submit all ITI-required agreements and documents as a condition to participating in the Program.

STANDARD CANCELLATION (NO REPLACEMENT): (A) for any cancellation by me more than 125 days prior to the Program departure date, \$500 plus the adult fee (if applicable), is non-refundable and non-transferable, (B) for any cancellation by me from 125 through 50 days prior to the Program departure date, \$850 plus the adult fee (if applicable) is non-refundable and non-transferable, all optional tour fees are non-refundable and non-transferable, and possible airline, touring, and hotel penalties may also apply, which I shall be responsible for; and (C) for any cancellation by me 50 days or less prior to the Program departure date, I shall not be entitled to any refund from ITI.

Organizing Teacher: _____

Name of Participant Cancelling: _____

Signature of Participant: _____

Signature of Parent/Guardian: _____

If applicable:

Name of Student Participant Replacement: _____

**Any issued refund will be sent to the organizing teacher to be given to the student.
Allow up to 20 business days.**