



## Reminders for Passport Copies updated:81522



### TRAVEL DOCUMENTATION

Are there any passport deadlines?

*Yes, absolutely.*

- 1. Participants must have their valid passport in their possession a minimum of 5 months prior to departure: for spring travel, September; for summer travel, January. IMPORTANT: If you already have your passport, you should be aware that your passport will need to be valid for a minimum of 6 months following your return to the USA.*
- 2. The Organizing Teacher collects copies of passports and submits them 125-days prior to departure: for spring travel, October; for summer travel, February.*

Is there anything else we should know?

*Yes. Interact recommends that each group leave one set of passport copies at home with a designated adult and carries one set abroad.*

*Interact also wants you to be aware that regulations are subject to change without notice. Each participant is responsible for obtaining, submitting, and carrying their own passport. If you are not a U.S. Citizen, it is your sole responsibility to contact the appropriate consular office for proper documentation.*

### **Your group's exact due date for passport copies is listed on your Program Confirmation Sheet.**

Submitted passport must be a clear, readable copy or PDF scan of the page that shows the picture and vital information. Copies submitted where the photo is unclear will be asked to resubmit.

Submit by regular mail: Interact Travel, Inc. 2207 Velp Avenue Green Bay WI 54303) or PDF copies (email: [Jennifer@interact-travel.com](mailto:Jennifer@interact-travel.com)).

Passport information must be included for ALL participants (including the Organizing Teacher and Official Assistants).

A \$100 late fee applies for any passport copies not submitted by the due date. Standard cancellation or additional penalties could occur if not received on time.

Any questions regarding passports should be sent to: [Jennifer@interact-travel.com](mailto:Jennifer@interact-travel.com)